

Question 1 (Legislator Brew)

Voucher 2, June

Review copy 6-21-23 DLS

Bring Monroe Back - Monroe County ARPA						
Organization Name: Neighborhood Collaborative Project (NCP) /						
Personnel Costs	List	4/17/2023 Voucher	5/15/2023 Voucher	6/15/2023 Voucher	7/17/2023 Voucher	8/15/2023 Voucher
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)			\$7,081.25	\$5,157.88	(1)	
On-Site Vocational Trainers (Cameron, FTAC, SWAN)			\$16,257.05	\$4,360.40	(2)	
On-Site Social Workers (Cameron, FTAC, SWAN)			\$6,790.75	\$2,692.90	(3)	
Neighborhood Collaborative Project (NCP) Liaison (BTS)				\$6,250.00	(4)	
Full-Time Social Worker (MC2)			\$15,000.00	\$7,500.00	(5)	
Part-time Social Worker (MC2)			\$7,500.00	\$3,750.00	(6)	
NCP Local Researcher (OTG)				\$955.69	(7)	
Student Research Assistant (OTG)						
Communications Coordinator (OTG)						
Fringe Benefits						
Total Personnel Costs:		\$	\$ 52,519.05	\$ 30,666.27	\$	\$
Other Than Personnel Services Costs	List	4/17/2023 Voucher	5/15/2023 Voucher	6/15/2023 Voucher	7/17/2023 Voucher	8/15/2023 Voucher
Vocational Training Stipends: Anchor Agencies (Cameron, FTAC, SWAN)						
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWAN)				\$290.25	(8)	
Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)			\$960.00	\$1,691.99	(9)	
Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN)			\$12,001.93	\$6,436.67	(10)	
Snacks, Swag/Incentive Supplies: Anchor Agencies (Cameron, FTAC, SWAN)				\$240.00	(11)	
Credibility Trust /Brand Value: Anchor Agencies (Cameron, FTAC, SWAN)			\$7,651.70	\$4,299.11	(12)	
10% de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAN)			\$2,443.60	\$1,932.70	(13)	
Administrative Support: Support Services Partners (IABA, BMC, BSCSC)						
Food Pantry Supplies (TPP)						
Per Diem Stipends for Peer Outreach Workers (WC)						
Staff Mileage Reimbursement (BTS, C3)						
Contracted Services: NCP Client Wraparound Support Services (BTS)				\$960.00	(14)	
Contracted Services: Anchor Agency Social Worker Supervision (MC2)			\$4,000.00	\$2,200.00	(15)	
Research Supplies (OTG)			\$500.00			
NCP Marketing & Communications (OTG)			\$845.81	\$1,181.77	(16)	
Software and Subscriptions (OTG)				\$149.90	(17)	
Contracted Services: Project Lead / Community Consultant (C3)			\$5,600.00	\$7,800.00	(18)	
Contracted Services: Historian / Neighborhood Legacy (C3)						
Contracted Services: On-Site / Field Coordinator (C3)						
Contracted Services: Neighborhood Ambassadors (C3)						
RTS Bus Passes/Transportation Assistance						
Per Diem Stipends for Event Logistics Helpers (C3)						
Microsoft Surface Pro Packages - 5 (C3)						
Neighborhood/Community Engagement Conversations & Activities (C3)						
NCP Supplies & Materials (C3)						
10% de minimis indirect cost rate (BTS, MC2, OTG, C3)			\$6,749.40	\$4,592.68	(19)	
Fiscal Sponsor Administrative Cost Rate - 5% (C3)			\$73,550.00			
Total Other Than Personnel Services Costs:		\$	\$ 130,702.63	\$ 34,951.47	\$	\$
Total Project Cost:		\$	\$ 183,221.68	\$ 65,617.74	\$	\$

2,774.37
4,801.91
3,919.67
3,662.

3,600



821 North Clinton
Rochester NY 14605
585 563 7008

INVOICE

Submitted on 06/10/202

Invoice for	Payable to	Invoice #
Tina Paradiso, Community Re	The Father Tracy Advocacy Center	230531
100 College Avenue, Suite 130	Project	Due date
Rochester, NY 14607	NCP-Anchor Agency	5/31/2023

Description	NCP Budget Description	Qty	Unit price	Total price
Office Chairs	Facility Use / Operations Supplement	7	\$133.99	\$937.93 (10)
Bathroom storage units	Facility Use / Operations Supplement	2	\$119.99	\$239.98 (10)
Painting/renovation supplies	Facility Use / Operations Supplement	2	\$224.34	\$448.64 (10)
Steel pipes/nipples	Facility Use / Operations Supplement	1	\$159.99	\$159.99 (10)
Bathroom cleaning and supplies	Office Supply Supplement	1	\$219.99	\$219.99 (9)
Client dining table	Facility Use / Operations Supplement	2	\$396.98	\$396.98 (10)
Paper supplies for center distribution (paper cups)	Value (AA's brand identity / Facility Use / Operations Supplement)	6	\$257.31	\$257.31 (12)
Storage	Facility Use / Operations Supplement	2	\$89.47	\$89.47 (10)
Decal logo	Facility Use / Operations Supplement	2	\$275.27	\$275.27 (10)
Client storage unit backowed	Value (AA's brand identity / Facility Use / Operations Supplement)	2 months paid	\$324.80	\$324.80 (12)
DMV ids for client	Value (AA's brand identity / Facility Use / Operations Supplement)	6	\$57.00	\$57.00 (12)
Dumpster	Facility Use / Operations Supplement	1 (discount of 150)	\$196.60	\$196.60 (10)
Facilities Supplies	Operations Supplement Various cleaning items, painting supplies etc.		\$689.96	\$689.96 (10)
Water cooler	Facility Use / Operations Supplement	1	\$227.44	\$227.44 (10)
Office supply/upgrades	Office Supply Supplement		\$185.00	\$185.00 (9)
Community food	Value (AA's brand identity / Facility Use / Operations Supplement)			
Indirect Cost - Monthly Allocation	Indirect Cost	1	\$2,110.90	\$2,110.90 (13)
Snacks	Snacks, Incentives, Swag for Community Distribution		\$240.00	\$240.00 (11)

Notes	Subtotal	\$7,057.30
	Adjustments	
		\$7,057.30

Cameron Community - Olivia Kassaum-Amadou, Executive Director
 48 Cameron St
 Rochester, NY 14606
 Phone: 585-254-2697 ext. 101 Email: olivia@cameronministries.org



INVOICE

DATE: June 12, 2023
 INVOICE # ICP 002 May 1-May 31, 2023
 FOR: Neighborhood Collaborative Project (NCP) Anchor Agency Activities

Bill To:
 Tina Paradiso, Executive Director
 Community Resource Collaborative
 100 College Avenue, Suite 130
 Rochester, NY 14607
 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Global Connection Enterprise - Sharale Gray: <u>Global Logistics Program at Cameron</u> : course anagement, development, information sessions, learning management tedhnology development, and other services from May 1- May 31, 2023 as documented by Global Connection Enterprise's Invoice 00002 (22 days @\$99.10 per day)	Workforce Development/Training	\$ 2,180.20
CEO KUTZ, LLC. - Derrick Singleton: <u>Cameron Cuts Apprenticeship Program (Barbering/Entrepreneur)</u> : Information sessions, community outreach, classroom instruction, free haircuts, and other services from May 1 - May 31., 2023 as documented by CEO KUTZ, LLC's Invoice 00002 (22 days @\$99.10 per day)	Workforce Development/Training	\$ 2,180.20
Payroll Reimbursement for Cameron's On-Site Social Worker: Felecia B. Merriam, LCSW. planning with instructors, partcipate in information sessions and outreach, developed platform for tracking student data, colordinate linkages to anticipated services, prepared resource and referral pocket cards for participants, acquired pre and post assessments designed to determine client needs, Cameron Community payroll register documentation. (2 pay periods @\$1346.15 per pay period)	Social Worker	\$ 2,692.30
Payroll Reimbursement for Cameron's On-Site Community Engagement Director, Jonathan Hardin, planning with instructors, outreach, coordinate linkages to anticipated services, prepared outreach packets for employers, neighborhood centers, colleges, high schools, resource and referral pocket cards for participants. Cameron Community payroll register documentation. (1 pay periods @1,769.23 per pay period)	NCP Worker	\$ 1,769.23
Office Supplies Supplement: Monthly allocation for May 2023	Office Supplies	\$ 240.00
Facility Use / Operations Supplement: Monthly allocation for May 2023	Facility Use/Operations Support	\$ 1,200.00
Monthly allocation of Neighborhood Credibility / Trust Value for May 2023 (AA's brand identity / reputation)	Credibility Trust/Brand Value	\$ 1,800.00
10% de minimis indirect cost rate: Monthly allocation for May 2023	Indirect Cost	\$ 2,110.90
	BALANCE DUE	\$ 14,172.83

Questions or concerns regarding this Invoice can be submitted via email to olivia@cameronministries.org or by 585-254-2697 ext. 101

Patricia Jackson, Executive Director
SWAN at Montgomery Neighborhood Center
 10 Cady Street
 Rochester, NY 14608
 Phone: 585-436-3090 Email: pjackson@swanonline.org



INVOICE

DATE: June 9, 2023
INVOICE # NCP 002 5/1-31/2023
FOR: *Neighborhood Collaborative Project (NCP) Anchor Agency Activities*

Bill To:
 Tina Paradiso, Executive Director
 Community Resource Collaborative
 100 College Avenue, Suite 130
 Rochester, NY 14607
 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Executive Director: serving as NCP Worker, attending meetings; managing NCP Anchor Agency action plan, building NCP partner and other neighborhood connections	NCP Worker	\$ 3,388.65
Neighborhood Outreach Supplies: Actual expenses incurred for May 2023 (receipts provided)	Neighborhood Outreach Supplies	\$ 290.25
Office Supplies Supplement: Actual expenses incurred for May 2023 (receipts provided)	Office Supplies	\$ 1,047.00
Facility Use / Operations Supplement: Actual expenses incurred for May 2023 (receipts provided)	Facility Use/Operations Support	\$ 1,574.37
Neighborhood Credibility / Trust Value: Monthly allocation for May 2023	Credibility Trust/Brand Value	\$ 1,800.00
10% de minimis indirect cost rate: Monthly allocation for May 2023	Indirect Cost	\$ 2,110.90
	BALANCE DUE	\$ 10,211.17

Questions or concerns regarding this invoice can be submitted via email to pjackson@swanonline.org or by 585-436-3090

Beyond the Sanctuary



INVOICE

PO Box 18146
 Rochester, NY 14618
 585-520-6004

DATE: 6/5/2023
 INVOICE # 1
 FOR: May-23

Submitted to
 Jocelyn Basely
 Project Lead - NCP

DESCRIPTION	QUANTITY	UNIT COST	TOTAL
NCP Liason - weekly NCP planning meetings, SW Coalition meeting, process development,		\$6,250.00	\$ 6,250.00
Wrap Around Support Servics - Food Pantry (MCC referrals)	24	\$40.00	\$ 960.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Monthly Allocation for 10% de minimis indirect cost rate			\$1,172.90
Remaining Balance	TOTAL		\$ 8,382.90

4
14

19

Make all checks payable to Beyond the Sanctuary
 If you have any questions concerning this invoice, Contact Carmen Allen 585-520-6004 or email at callen@beyondthesanctuary.org

THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY





A Complex Care Management Agency

COLLABORATIVE

Voucher for Neighborhood Collaborative Project

May 2023

Date: 6/1/23

Month of Payment Due: May

	May	Budget Amount	YTD
Social Workers (MC Collaborative)	\$ 7,500 ⁽⁵⁾	\$ 75,000	\$ 22,500
Part-Time Social Worker	\$ 3,750 ⁽⁶⁾	\$ 37,500	\$ 11,250
Supervision	\$ 2,200 ⁽¹⁵⁾	\$ 22,000	\$ 6,600
Indirect Costs	\$ 1,345 ⁽¹⁴⁾	\$ 13,450	\$ 4,035
Remaining Balance		\$ 118,360	
TOTAL DUE	\$ 14,795	\$ 147,950	\$ 44,385

Total amount due for May = \$ 14,795.00

Please remit payment to:
MC Collaborative
PO BOX 18030
Rochester, NY 14618

MC COLLABORATIVE
PO Box 18030
Rochester, NY 14618

Andy Carey 585.802.3816 acarey@mccollaborative.org • Chris McKinley 585.802.3561 cmckinley@mccollaborative.org

C3 Consultancy Services, LLC EIN: 88-3537378
 74 Dr. Samuel McCree Way
 Rochester, NY 14608
 Phone: 585-563-5148 Email: jrbasley@c3consultancy.org



INVOICE

DATE: June 5, 2023
INVOICE # NCP 0003 5/1-31/2023
FOR: Neighborhood Collaborative
 Project (NCP) Project Lead
 Activities

Bill To:
 Tina Paradiso, Executive Director
 Community Resource Collaborative
 100 College Avenue, Suite 130
 Rochester, NY 14607
 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies.	Contracted Services	\$ 7,800.00
Monthly allocation of 10% de minimis indirect cost rate	Indirect Costs	\$ 1,962.40
	BALANCE DUE	\$ 9,762.40

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

BEST WISHES FOR A FABULOUS DAY!





INVOICE

CONTRACTOR

On The Ground Research, LLC
 400 Andrews St
 Suite 220
 Rochester, NY, 14604
 Phone: 585-683-3638
 Email: janelle@onthegroundny.com

INVOICE DATE

June 13, 2023

INVOICE NUMBER

009

PROJECT TITLE

Neighborhood Collaborative Project

TO

Tina Paradiso, Executive Director
 Community Resource Collaborative
 100 College Ave, Suite 130
 Rochester, NY 14607
 Phone: 888-444-1060

INVOICE TIME PERIOD

5/1/23-5/31/23

Description

Date	Description of Services Rendered/Purchases Made	Budget Category	Amount
5/12/2023	Documents for NCP Partners meeting	Supplies	\$ 18.17
5/19/2023	OTG Director Salary for NCP work; \$120/hr *6.41 hours = \$769.23	Salaries	\$ 769.23
5/19/2023	Employer Liability	Salaries	\$ 63.46
5/22/2023	Payroll and HR Expenses	Salaries	\$ 123.00
5/31/2023	NCP ZOOM Account	Software and Subscriptions	\$ 149.90
		Total Costs	\$ 1,123.76
		Indirect Costs	\$ 112.38
		Total Amount Due	\$ 1,236.14

(16)
(7)
(7)
(7)
(17)
(19)

Total

\$1,236.14

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:
 Janelle Duda-Banwar

T. (585) 683-3638 or Email: janelle@onthegroundny.com

SC Agency/Professional P.O. Claim Voucher



COUNTY OF MONROE

PAY TO: Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project
INSERT NAME OF CLAIMANT

REMITTANCE ADDRESS: 100 College Ave
Suite 130
Rochester NY 14607
City State Zip

YEAR	2023				UNIT PRICE		AMOUNT	
MONTH	DAY	QUANTITY	ITEMIZED ACCOUNT OF MATERIALS, SUPPLIES, ETC.					
6	15	1	ARPA - Neighborhood Collaborative Project (NCP)	65617	74	65617	74	
6	15	1	Minus: 25% Advance	(65617)	(74)	(65617)	(74)	

THIS VOUCHER MUST BE CERTIFIED AND SENT TO THE DEPARTMENT AUTHORIZING SAME

Jocelyn Basley

(insert name of claimant, his agent or representative)

Certifies that this claim is just, true and correct, that the merchandise or services herein have been rendered to Monroe County, that taxes from which Monroe County is exempt are not included and that the balance is actually due and owing

Submitted Digitally VIA ARPA Portal

(Claimant, agent or representative to sign here)

TITLE Project Lead

DATE 6/19/2023

SC Purchase Order Number 7300002613

VENDOR NUMBER 11127279

SP. G/L (Choose one: H=Retainage, Q=Liens, U=Securities)

INVOICE DATE / /

REFERENCE (Vendor Invoice #)

PAYMENT METHOD

(Choose one: C=Check, D=ACH)

POSTING DATE / /

AMOUNT 0.00

TEXT ARPA - Neighborhood Collaborative Project (NCP)

G/L ACCT	SHORT TEXT	AMOUNT	COST CENTER	BUSINESS AREA	FUND	GRANT	INTERNAL ORDER	WBS ELEMENT
504320		0.00	1403930104	1400	9001	G140100030.2326	G14010003001	

CERTIFICATE OF APPROVAL BY DEPARTMENT HEADS
I Certify that the merchandise or services itemized in the claim have been rendered or furnished to Monroe County on the date or dates shown, that the charges are correct, and am approving same for payment

HEAD OF DEPARTMENT OR AUTHORIZED DEPARTMENT REPRESENTATIVE

DATE

CHECK RECEIVED BY _____
Print Name

Signature



A Complex Care Management Agency

COLLABORATIVE

Voucher for Neighborhood Collaborative Project

May 2023

Date: 6/1/23

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BEST WISHES FOR A FABULOUS DAY!



Cameron Community - Olivia Kassoum-Amadou, Executive Director
 48 Cameron St
 Rochester, NY 14606
 Phone: 585-254-2697 ext. 101 Email: olivia@cameronministries.org



INVOICE

DATE: June 12, 2023
 INVOICE # ICP 002 May 1-May 31, 2023
 FOR: Neighborhood Collaborative Project (NCP) Anchor Agency Activities

Bill To:
 Tina Paradiso, Executive Director
 Community Resource Collaborative
 100 College Avenue, Suite 130
 Rochester, NY 14607
 Phone: 888-444-1060

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821 North Clinton
Rochester NY 14605
585.563.7008

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Submitted on 06/10/2023

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100 College Avenue, Suite 130	Project	Due date
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Indirect Cost - Monthly Allocation	Indirect Cost	1	\$2,110.90	\$2,110.90
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Notes:		Subtotal	\$7,057.30
		Adjustments	
			\$7,057.30

Beyond the Sanctuary



INVOICE

PO Box 18146
Rochester, NY 14618
585-520-6004

DATE: 6/5/2023
INVOICE # 1
FOR: May-23

Submitted to
Jocelyn Basely
Project Lead - NCP

DESCRIPTION	QUANTITY	UNIT COST	TOTAL
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Wrap Around Support Servics - Food Pantry (MCC referrals)	24	\$40.00	\$ 960.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Monthly Allocation for 10% de minimis indirect cost rate			\$1,172.90
Remaining Balance	TOTAL		\$ 8,382.90

Make all checks payable to Beyond the Sanctuary
If you have any questions concerning this invoice, Contact Carmen Allen 585-520-6004 or email at callen@beyondthesanctuary.org

THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY

NCP's Monthly Check Request Log - Monroe County Invoice Submission
Month: June 2023

NCP Partner Agency	Total Budget Allocation	Prior Balance	Reimbursement Amount Requested	Current Balance	Check Number	Check Date
ABC Action Front Center	\$ 27,000.00	\$ 27,000.00	\$ -	\$ 27,000.00		
Baden St Counseling Center	\$ 27,000.00	\$ 27,000.00	\$ -	\$ 27,000.00		
Barakah Muslim Charities	\$ 27,000.00	\$ 27,000.00	\$ -	\$ 27,000.00		
Beyond the Sanctuary	\$ 129,015.00	\$ 129,015.00	\$ 8,382.90	\$ 120,632.10		
Cameron Community	\$ 232,197.00	\$ 206,241.85	\$ 14,172.83	\$ 192,069.02		
C3 Consultancy Services **	\$ 215,866.00	\$ 196,341.20	\$ 9,762.40	\$ 186,578.80		
Father Tracy Advocacy Center	\$ 232,197.00	\$ 224,543.37	\$ 7,057.30	\$ 217,486.07		
Lyell Avenue Business Assoc.	\$ 27,000.00	\$ 27,000.00	\$ -	\$ 27,000.00		
MC Collaborative	\$ 147,950.00	\$ 118,360.00	\$ 14,795.00	\$ 103,565.00		
On the Ground Research*	\$ 146,581.00	\$ 145,100.40	\$ 1,236.14	\$ 143,864.26		
SWAN at Montgomery Center	\$ 232,197.00	\$ 206,729.50	\$ 10,211.17	\$ 196,518.33		
The Peoples' Pantry	\$ 27,000.00	\$ 27,000.00	\$ -	\$ 27,000.00		
Community Resource Collaborative	\$ 73,550.00	\$ -	\$ -	\$ -		
		Total Disbursed	\$ 65,617.74			

** MBE & WBE Vendor
* WBE Vendor

Patricia Jackson, Executive Director
 SWAN at Montgomery Neighborhood Center
 10 Cady Street
 Rochester, NY 14608
 Phone: 585-436-3090 Email: pjackson@swanonline.org



INVOICE

DATE: June 9, 2023
 INVOICE # NCP 002 5/1-31/2023
 FOR: Neighborhood Collaborative
 Project (NCP) Anchor Agency
 Activities

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 Tina Paradiso, Executive Director
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 Rochester, NY 14607
 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Executive Director: serving as NCP Worker, attending meetings, managing NCP Anchor Agency action plan, building NCP partner and other neighborhood connections	NCP Worker	\$ 3,388.65
Neighborhood Outreach Supplies: Actual expenses incurred for May 2023 (receipts provided)	Neighborhood Outreach Supplies	\$ 290.25
Office Supplies Supplement: Actual expenses incurred for May 2023 (receipts provided)	Office Supplies	\$ 1,047.00
Facility Use / Operations Supplement: Actual expenses incurred for May 2023 (receipts provided)	Facility Use/Operations Support	\$ 1,574.37
Neighborhood Credibility / Trust Value: Monthly allocation for May 2023	Credibility Trust/Brand Value	\$ 1,800.00
10% de minimis indirect cost rate: Monthly allocation for May 2023	Indirect Cost	\$ 2,110.90
	BALANCE DUE	\$ 10,211.17

Questions or concerns regarding this invoice can be submitted via email to pjackson@swanonline.org or by 585-436-3090



INVOICE

CONTRACTOR

On The Ground Research, LLC
 400 Andrews St
 Suite 220
 Rochester, NY, 14604
 Phone: 585-683-3638
 Email: janelle@onthegroundny.com

INVOICE DATE

June 13, 2023

INVOICE NUMBER

009

PROJECT TITLE

Neighborhood Collaborative Project

TO

Tina Paradiso, Executive Director
 Community Resource Collaborative
 100 College Ave, Suite 130
 Rochester, NY 14607
 Phone: 888-444-1060

INVOICE TIME PERIOD

5/1/23-5/31/23

Description

Date	Description of Services Rendered/Purchases Made	Budget Category	Amount
5/12/2023	Documents for NCP Partners meeting	Supplies	\$ 18.17
5/19/2023	OTG Director Salary for NCP work; \$120/hr *6.41 hours = \$769.23	Salaries	\$ 769.23
5/19/2023	Employer Liability	Salaries	\$ 63.46
5/22/2023	Payroll and HR Expenses	Salaries	\$ 123.00
5/31/2023	NCP ZOOM Account	Software and Subscriptions	\$ 149.90
		Total Costs	\$ 1,123.76
		Indirect Costs	\$ 112.38
		Total Amount Due	\$ 1,236.14

Total

\$1,236.14

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:
 Janelle Duda-Banwar

T. (585) 683-3638 or Email: janelle@onthegroundny.com



Bring Monroe Back - Monroe County ARPA Budget Proposal

Organization Name: Neighborhood Collaborative Project (NCP) / Community Resource Collaborative

Personnel Costs	6/15/2023 Voucher	Voucher Explanation
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)	\$ 5,157.88	SWAN: NCP Worker (Executive Director) salary expense for May 2023 = 3,388.65
On-Site Vocational Trainers (Cameron, FTAC, SWAN)	\$ 4,360.40	Cameron: Onsite Trainers for Global Logistics (\$2,180.20) and Barbering/Entrepreneur
On-Site Social Workers (Cameron, FTAC, SWAN)	\$ 2,692.30	Cameron: Onsite Social Worker salary expense for May 2023
Neighborhood Collaborative Project (NCP) Liaison (BTS)	\$ 6,250.00	BTS: Annual Budget allocation (62,500)/10 months *1 month (May)
Full-Time Social Worker (MC2)	\$ 7,500.00	MC2: Annual Budget allocation (75,000)/ 10 months * 1 month (May)
Part-time Social Worker (MC2)	\$ 3,750.00	MC2: Annual Budget allocation (\$37,500) / 10 months * 1 month (May)
NCP Local Researcher (OTG)	\$ 955.69	OTG: Actual expenses incurred for May 2023 (see invoice detail)
Student Research Assistant (OTG)	\$ - .00	
Communications Coordinator (OTG)	\$ - .00	
Fringe Benefits		
Total Personnel Costs:	\$ 30,666.27	
Other Than Personnel Services Costs		
Vocational Training Stipends: Anchor Agencies (Cameron, FTAC, SWA)	\$ - .00	
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 290.25	SWAN: Actual expenses incurred for May 2023 = \$290.25
Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 1,691.99	Cameron: Annual Budget allocation (\$2400) / 10 months * 1 month (May) = \$240
Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 6,436.67	Cameron: Annual Budget allocation (\$12,000) / 10 months * 1 month (May) = \$1200
Snacks, Swag/Incentive Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 240.00	FTAC: Actual expenses for May 2023 = \$240.00
Credibility Trust /Brand Value: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 4,239.11	Cameron: Annual Budget allocation (\$18,000) / 10 months * 1 month (May) = \$1800
10% de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 6,332.70	Cameron: Annual Budget allocation (\$31,109) / 10 months * 1 month (May) = \$2,110.90
BMC, BS/CSC	\$ - .00	SWAN: Annual Budget allocation (\$21,109) / 10 months * 1 month (May) = \$2,110.90
Food Pantry Supplies (TPP)	\$ - .00	FTAC: Annual Budget allocation (\$21,109)/10 months * 1 month (May)=\$2,110.90
Per Diem Stipends for Peer Outreach Workers (AFG)	\$ - .00	
Staff Mileage Reimbursement (BTS, C3)	\$ - .00	
Contracted Services: NCP Client Wraparound Support Services	\$ 960.00	BTS: 24 NCP referrals for food pantry service @ \$40/referral = \$960
Contracted Services: Anchor Agency Social Worker Supervision	\$ 2,200.00	MC2: Annual Budget allocation (\$22,000) / 10 months * 1 month (May)
Research Supplies (OTG)	\$ - .00	
NCP Marketing & Communications (OTG)	\$ 18.17	OTG: Actual expenses for May 2023
Software and Subscriptions (OTG)	\$ 149.90	SWAN: Actual expense for Zoom subscription = \$149.90
Contracted Services: Project Lead / Community Consultant (C3)	\$ 7,800.00	C3: Annual Budget allocation (\$78,000) / 10 months * 1 month (May)
Contracted Services: Historian / Neighborhood Legacy (C3)	\$ - .00	
Contracted Services: On-Site / Field Coordinator (C3)	\$ - .00	
Contracted Services: Neighborhood Ambassadors (C3)	\$ - .00	
RTS Bus Passes/Transportation Assistance	\$ - .00	
Per Diem Stipends for Event Logistics Helpers (C3)	\$ - .00	
Microsoft Surface Pro Packages - 5 (C3)	\$ - .00	
Neighborhood/Community Engagement Conversations & Activities (C3)	\$ - .00	
NCP Supplies & Materials (C3)	\$ - .00	
10% de minimis indirect cost rate (BTS, MC2, OTG, C3)	\$ 4,592.68	MC2: Annual Budget allocation (\$13,450) / 10 months * 1 month (May) = \$1345.00
Fiscal Sponsor Administrative Cost Rate - 5% (CNC)	\$ - .00	
Total Other Than Personnel Services Costs:	\$ 34,951.47	
Total Project Cost:	\$ 65,617.74	

Bring Monroe Back - Monroe County ARPA
Organization Name: Neighborhood Collaborative Project (NCP)

Line Item	4/17/2023 Voucher	5/15/2023 Voucher	6/15/2023 Voucher	7/17/2023 Voucher	8/15/2023 Voucher	9/15/2023 Voucher	10/17/2023	11/15/2023	12/15/2023	1/16/2024	Years-to-Date Year 1	Remaining Funds	% of Year 1 Budget	Proposed	Proposed Expenditures
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ 7,031.25	\$ 5,137.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,169.13	\$ 128,415.87	9%	\$ 140,675.00	\$ 761,271.00
On-Site Vocational Training (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ 16,257.25	\$ 4,360.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,617.65	\$ 194,071.55	13%	\$ 154,889.00	\$ 875,405.00
On-Site Social Workers (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ 6,730.75	\$ 2,852.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,430.05	\$ 159,216.95	6%	\$ 168,750.00	\$ 913,530.00
Neighborhood Collaborative Project (NCP) Liaison (OTIS)	\$ -	\$ -	\$ -	\$ 6,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,250.00	\$ 52,500.00	10%	\$ 62,000.00	\$ 269,382.00
Full-Time Social Worker (MCZ)	\$ -	\$ -	\$ 15,000.00	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,500.00	\$ 52,500.00	30%	\$ 75,000.00	\$ 321,240.00
Part-Time Social Worker (MCZ)	\$ -	\$ -	\$ 7,500.00	\$ 3,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,250.00	\$ 26,250.00	30%	\$ 32,500.00	\$ 161,650.00
NCP Local Researcher (OTIS)	\$ -	\$ -	\$ -	\$ 955.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 955.69	\$ 7,044.31	1%	\$ 76,000.00	\$ 338,190.00
Student Research Assistant (OTIS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	0%	\$ 10,000.00	\$ 44,825.00
Communications Coordinator (OTIS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000.00	0%	\$ 18,000.00	\$ 77,582.00
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -
Total Personnel Costs	\$ -	\$ -	\$ 52,510.05	\$ 30,668.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,365.32	\$ 662,278.68	11%	\$ 745,064.00	\$ 3,725,075.00
Other Than Personnel Services Costs															
Vocational Training Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,000.00	0%	\$ 54,000.00	\$ 273,746.00
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ -	\$ 290.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290.75	\$ 10,509.75	0%	\$ 10,509.75	\$ 45,183.00
Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ 960.00	\$ 1,851.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,651.99	\$ 4,748.01	37%	\$ 7,700.00	\$ 30,120.00
Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ 12,001.93	\$ 6,436.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,438.60	\$ 17,561.40	51%	\$ 36,000.00	\$ 150,612.00
Snacks, Small/Incentive Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ -	\$ 240.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240.00	\$ 6,960.00	0%	\$ 7,200.00	\$ 30,120.00
Credibility Travel/Brand Value: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ 7,651.70	\$ 4,239.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,890.81	\$ 47,109.19	27%	\$ 54,000.00	\$ 225,915.00
IDM de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ 8,443.60	\$ 6,332.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,776.30	\$ 48,550.70	23%	\$ 63,327.00	\$ 327,692.00
Administrative Support: Support Services Partners (Loda, Buechler)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,000.00	0%	\$ 81,000.00	\$ 338,871.00
Food Pantry Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000.00	0%	\$ 27,000.00	\$ 112,957.00
Per Diem Stipends for Peer Outreach Workers (MCZ)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,358.00	0%	\$ 2,358.00	\$ 9,867.00
Staff Mileage Reimbursement: erfc, CI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000.00	0%	\$ 27,000.00	\$ 112,957.00
Contracted Services: NCP Client Wraparound Support Services (OTIS)	\$ -	\$ -	\$ 4,400.00	\$ 960.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,360.00	\$ 51,040.00	0%	\$ 54,000.00	\$ 232,742.00
Contracted Services: Anchor Agency Social Worker Supervision (MCZ)	\$ -	\$ -	\$ -	\$ 2,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200.00	\$ 15,400.00	0%	\$ 17,600.00	\$ 89,877.00
Research Supplies (OTIS)	\$ -	\$ -	\$ 500.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.19	\$ 2,499.81	17%	\$ 3,000.00	\$ 12,511.00
NCP Marketing & Communications (OTIS)	\$ -	\$ -	\$ 845.81	\$ 183.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,028.98	\$ 7,136.02	11%	\$ 8,000.00	\$ 32,000.00
Software and Subscriptions (OTIS)	\$ -	\$ -	\$ -	\$ 148.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 148.90	\$ 15,705.10	1%	\$ 15,555.00	\$ 66,336.00
Contracted Services: Project Lead / Community Consultant (C)	\$ -	\$ -	\$ 15,600.00	\$ 7,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,400.00	\$ 54,600.00	30%	\$ 78,000.00	\$ 336,190.00
Contracted Services: Watson / Neighborhood Legacy (C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000.00	0%	\$ 26,000.00	\$ 112,063.00
Contracted Services: On-Site / Field Coordinator (C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,750.00	0%	\$ 18,750.00	\$ 80,816.00
Contracted Services: Neighborhood Ambassador (C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,000.00	0%	\$ 46,000.00	\$ 188,264.00
OTIS Bus Passes/Commutation Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,644.00	0%	\$ 4,644.00	\$ 19,127.00
Per Diem Stipends for Event Logistics Helpers (C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00	0%	\$ 1,200.00	\$ 5,070.00
Neighborhood/Community Engagement Conversations & Activities (C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,588.00	0%	\$ 7,588.00	\$ 31,509.00
NCP Supplies & Materials (C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00	0%	\$ 1,200.00	\$ 5,070.00
IDM de minimis indirect cost rate (OTIS, MCZ, OTIS, CI)	\$ -	\$ -	\$ 6,749.40	\$ 4,592.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,342.08	\$ 46,786.92	20%	\$ 58,129.00	\$ 245,951.00
Fiscal Sponsor Administrative Cost Rate 5% (OTIS)	\$ -	\$ -	\$ 73,550.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,550.00	\$ -	100%	\$ 73,550.00	\$ 341,000.00
Total Other Than Personnel Services Costs	\$ -	\$ -	\$ 189,722.63	\$ 84,951.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 269,654.10	\$ 693,434.90	71%	\$ 799,889.00	\$ 3,835,778.75
Total Project Cost:	\$ -	\$ -	\$ 189,722.68	\$ 84,951.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 269,654.42	\$ 1,295,713.58	10%	\$ 1,544,953.00	\$ 7,160,848.75

Case Caico, Rebecca

From: neighborhoodcollaborative@gmail.com
Sent: Wednesday, June 21, 2023 3:20 PM
To: Pelow, Faye
Subject: ARPA Voucher Submitted (From Dylan)

[VIEW IN ADMIN](#)

ARPA Project: **Neighborhood Collaborative Project (NCP)**
ARPA Vendor: **Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project**
Amount: **0.00**
Date: **6/15/23**

Welch, Dylan

From: Welch, Dylan
Sent: Thursday, June 22, 2023 9:19 AM
To: 'Neighborhood Collaborative Project'
Cc: Pelow, Faye; Tina Paradiso
Subject: RE: NCP June invoice submission

Hi Jocelyn,

Happy (2nd) day of summer!

Will do! And something to note for timing once you move beyond your advance; once we are cutting checks, that adds an extra step to the end of our process (IE going through the folks who actually cut and send the checks). That processes typically takes 1 to 2 weeks to get the funds in your account. So when setting expectations, makes sure to take this time into account.

Thanks again for help and let me know if I can answer any more questions in the meantime.

Dylan Welch

Planning and Development Assistant
Monroe County Department of Planning & Development
50 West Main Street, Suite 1150
Rochester, NY 14614
(585)753-2043 - Office
(860)840-1085 - Mobile

From: Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>
Sent: Wednesday, June 21, 2023 11:46 AM
To: Welch, Dylan <dylanwelch@monroecounty.gov>
Cc: Pelow, Faye <FayePelow@monroecounty.gov>; Tina Paradiso <tinap@commresourcecollab.org>
Subject: Re: NCP June invoice submission

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~~~~~

Good morning Dylan,

Thank you, I appreciate your confidence! Once you've reviewed and approved, just shoot us a quick email so we know it's okay to issue payment to our partners. We don't want to ever get ahead of ourselves by moving too quickly. Also we want to set reasonable expectations for processing and turnaround time once we no longer have our advance to pay from. Starting with our July invoice, we will request payment from the County instead of our advance payment so we can begin to gauge how long it takes from invoice submission in the portal to deposit received in our fiscal sponsor's (CRC) bank account.

We appreciate your continued support and collaboration. Happy Wednesday!

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Tue, Jun 20, 2023 at 5:13 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

This message was sent securely using Zix\*

Hi Jocelyn,

Thanks for getting that in! I saw that it was up on the portal.

I haven't had the chance to review it yet, but if the accompanying spreadsheet is as extensive as it was last time, we should be looking good. If anything does come up though I'll reach out.

Thank you again, and I hope you have a great rest of your week!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Tuesday, June 20, 2023 10:47 AM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** NCP June invoice submission

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~~~~~

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Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

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Welch, Dylan

From: Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>
Sent: Monday, July 3, 2023 3:01 PM
To: Welch, Dylan
Cc: Pelow, Faye; Tina Paradiso
Subject: Re: NCP June invoice submission

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~~~~~

Thank you Dylan; we appreciate this update! Best wishes for a safe and wonderful holiday! ♥

On Mon, Jul 3, 2023, 2:30 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

This message was sent securely using Zix

Hi Jocelyn,

I hope you had an enjoyable weekend!

As requested, I'm reaching out let you know that the NCP voucher for June was fully approved on our end today. As mentioned in an earlier e-mail, if you'd exhausted your 25% advance, and we were cutting you a check, then from this point in would be about a week to two weeks until the funds hit your account. For your own planning purposes, this is a good conservative turn-around estimate.

If you have any more questions about this, please let me know. Otherwise, I hope you have a great 4<sup>th</sup> of July holiday!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Sent:** Wednesday, June 21, 2023 11:46 AM  
**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>  
**Cc:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Subject:** Re: NCP June invoice submission

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~~~~~  
Good morning Dylan,

Thank you, I appreciate your confidence! Once you've reviewed and approved, just shoot us a quick email so we know it's okay to issue payment to our partners. We don't want to ever get ahead of ourselves by moving too quickly. Also we want to set reasonable expectations for processing and turnaround time once we no longer have our advance to pay from. Starting with our July invoice, we will request payment from the County instead of our advance payment so we can begin to gauge how long it takes from invoice submission in the portal to deposit received in our fiscal sponsor's (CRC) bank account.

We appreciate your continued support and collaboration. Happy Wednesday!

Stay safe and be well . . . Best wishes for a fabulous day!

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

On Tue, Jun 20, 2023 at 5:13 PM Welch, Dylan <dylanwelch@monroecounty.gov> wrote:

This message was sent securely using Zix®

Hi Jocelyn,

Thanks for getting that in! I saw that it was up on the portal.

I haven't had the chance to review it yet, but if the accompanying spreadsheet is as extensive as it was last time, we should be looking good. If anything does come up though I'll reach out.

Thank you again, and I hope you have a great rest of your week!

Dylan Welch

Planning and Development Assistant

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

From: Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>

Sent: Tuesday, June 20, 2023 10:47 AM

To: Pelow, Faye <FayePelow@monroecounty.gov>; Welch, Dylan <dylanwelch@monroecounty.gov>

Cc: Tina Paradiso <tinap@commresourcecollab.org>

Subject: NCP June invoice submission

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Has been uploaded and submitted via the ARPA portal. Please let me know if you have any questions or concerns.

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

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## Welch, Dylan

---

**From:** Tina Paradiso <tinap@commresourcecollab.org>  
**Sent:** Monday, July 3, 2023 2:30 PM  
**To:** Welch, Dylan  
**Subject:** Out of Town RE: NCP June invoice submission

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~~~~~

will be out of town starting Friday, June 30 returning Thursday, July 6.

I will have not be responding to emails or calls until my return. For immediate assistance please contact one of my team members below:

Diane: dbardeen@commresourcecollab.org

Janelle: jsnow@commresourcecollab.org

Krystal: kschu@commresourcollab.org

Have a great day!

Tina